



### **Purpose**

The Community & Welfare Committee exists to monitor and support Safeguarding and Wellness, Health & Safety and our links with all the local communities we are part of (educational, geographical, parents etc.).

### **Membership**

Membership of the Community and Welfare Committee shall be no fewer than 4 governors or Associate Governors. Any member of the governing body or SLT (including Associate Members) is welcome to attend any committee meeting but only members of the committee are entitled to vote.

### **Quorum**

3 committee members must be present for the meeting to be quorate.

### **Meetings**

Termly, unless otherwise agreed by members of the committee, as necessary. Minutes will be made available to the whole Governing Body and once signed can be made public. If the chair is unavailable the meeting will either be rearranged or a new temporary chair will be agreed.

### **Terms of Reference**

- Monitor all Safeguarding, Wellness, Health & Safety, and Community policies and activities.
- Create a schedule for termly Health and Safety inspections and ensure all inspections and reviews are carried out. Ensure Risk Assessments are in place and used for all relevant activities (health & safety, off-site visits, specific tasks). All inspections will be monitored by this committee and actions stewarded.
- Review and monitor all policies and documents relating to this committee (which includes Safeguarding and Wellness, Health & Safety, Community and GDPR)
- Consider appropriate ways of seeking stakeholder views that will provide useful information to the full Governing Body to aid in monitoring and assessing the schools' effectiveness.
- Ensure the successes of the children and the school are communicated to parents and the wider community where relevant, considering marketing and PR opportunities.
- Consider opportunities to create further links between the community and the school.
- Maintain links with relevant school associations.
- Review relevant sections of the School Self Evaluation / Improvement Plan and Governor Priorities termly and support all development and improvement projects.
- Review Terms of Reference annually and submit amendments to the full Governing Body

Approved by GB: 22.11.2022

Date of next review: Autumn term 2023