



COMMUNITY AND WELFARE COMMITTEE

TERMS OF REFERENCE 2024 – 2025



Purpose

The Community & Welfare Committee exists to monitor and support the Safeguarding and Wellness of all associated with our school, and to foster and support links with all school communities (educational, geographical, parental etc.).

Membership

Membership of the Community and Welfare Committee shall be no fewer than 4 governors or Associate Governors. Any member of the governing body or SLT (including Associate Members) is welcome to attend any committee meeting but only members of the committee are entitled to vote.

Quorum

3 committee members must be present for the meeting to be quorate.

Meetings

Termly, unless otherwise agreed by members of the committee, as necessary. Minutes will be made available to the whole Governing Body and once signed can be made public. If the chair is unavailable the meeting will either be rearranged, or a new temporary chair will be agreed.

Terms of Reference

- ensure that safeguarding policies, procedures and training is effective and complies with the law at all times, having regard to statutory guidance [Keeping Children Safe in Education](#)
- oversight of staff work-life balance, working conditions and wellbeing, including monitoring staff absence rates (with the Resources committee)
- consider appropriate ways of seeking stakeholder views that will provide useful information to the full Governing Body to aid in monitoring and assessing the schools' effectiveness.
- ensure the successes of the children and the school are communicated to parents and the wider community where relevant, considering marketing and PR opportunities.
- consider opportunities to create further links with the community.
- increase parental awareness of teaching and learning of the whole curriculum, to encourage parental support
- maintain links with relevant school associations.
- review relevant sections of the School Self Evaluation / Improvement Plan and Governor Priorities termly and support all development and improvement projects
- review and monitor all policies and documents relating to this committee
- review Terms of Reference annually and submit amendments to the full Governing Body

Approved by GB: 26.11.2024

Date of next review: Autumn term 2025