



RESOURCES COMMITTEE TERMS OF REFERENCE 2023 - 2024



Purpose

The Resources Committee exists to monitor and support the resources and financial aspects of the school.

Membership

Membership of the Resources Committee shall be no fewer than 4 governors. Any member of the governing body or SLT is welcome to attend any committee meeting but only members of the committee are entitled to vote.

Quorum

3 committee members must be present for the meeting to be quorate.

Meetings

Termly, unless otherwise agreed by members of the committee, as necessary.

Terms of Reference

Performance and Pay

- To ensure there is Continuous Professional Development and agreed Performance Standards throughout the school as detailed in the Appraisal Policy.
- To ensure the agreed Appraisal Procedure is followed throughout the school.
- To draft and review policies relating to staff performance and pay.
- Provide the Head teacher with assistance in the recruitment of teaching and support staff for the school as per the Recruitment and Selection Policy.

Financial

To consider and make decisions on behalf of the governing body concerning all delegated financial aspects of the school, in particular;

- Approval of schools budget plans and presentation to the full GB.
- Monitoring of expenditure, particularly for the current financial year and with a three year plan where funding information is available.
- Developing and monitoring buildings and maintenance plans and related expenditure.
- Consideration of the financial aspects of all available options to ensure value for money.

General

- To review and monitor all policies and documents relating to this committee.
- Review Terms of Reference annually and submit amendments to the full Governing Body.
- Review relevant sections of the School Improvement Plan as appropriate.
- Ensure procedures and policies relating to this Committee are appropriate to achieve the aims of the school.
- Ensure completion of the School Financial Value Standard

Approved by GB: 28.11.2023

Date of next review: Autumn term 2024